

## IN THE ABSTRACT

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When a user logged onto an information processing apparatus executes a logoff procedure, a saving unit copies each original file that is recognized as requiring a security protection into an external storage device and then deletes the original file. The address of the copy is stored into a portable information recording medium of the user. When the user logs onto the information processing apparatus again, a restoring unit restores the original file from the copy on the basis of the address in the user's portable information recording medium. In this way, security can be retained when a plurality of users share a single information processing apparatus.